

# Moving house checklist



## Once you know you need to move

**Book in with Whitehall Movers as early as you can to secure your ideal moving date**

- Book a storage unit if required, let us know if you need help with this
- Order your packing supplies on our website or source second hand boxes
- Check if your insurance will cover your move, if not we can organise a transit insurance quote for you
- Start to have a clean out; dispose of or arrange to sell/donate any unwanted household items
- Start tidying up the gardens, sheds and lawns

## Two weeks prior to move day

- Arrange utilities at your new address
- Pack the items you won't need in the next two weeks, remember to name the boxes with the room they go in and a brief description of what's in them
- Write a list of items you'll need for the first night in your new home, secure on fridge
- If hiring cleaners, arrange this service
- If you're moving towns, consider registering at a GP Clinic, Dentist, School, Veterinarian Clinic etc

## One week prior to move day

- Identify boxes you'll need as soon as you get to your new home, this could be done using a bright marker or label
- Pack any items away that you won't need this week
- Buy only enough food to last the week
- Arrange for your mail to be forwarded to your new address through the NZ Post website
- Start dismantling furniture not in use
- Empty your spa pool and let it dry out
- Water your pot plants sparingly from now on so they don't leak water in the truck
- Notify your change of address using our handy checklist

## The day before move day

- Identify all of the boxes you've marked as needing on move day and put them together
- Finish packing all of your household items away that you won't need overnight
- Collect all of the keys and important items that will be left for the next owner/tenant in a pile or drawer
- Once you've finished the last of the laundry, drain your washing machine and clean out/unplug the drier
- Clean out the fridge; you can leave your freezer full, we will move it as is or advise if we cannot on the day

## Today is moving day

**Liase with your real estate agent or landlord and collect your new keys**

- Pack all of the left over items that have been left out for use over the previous 24 hours
- Check all cupboards, wardrobes, roof spaces, behind doors, and behind buildings for remaining items
- Call the power company to let them know your final meter readings
- Before the team gets started, advise them of items you have marked as needing right away
- Clean the house, lock up everything and leave it ready for its new family to enjoy